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Today's Date: _____

Education Program Request Form

Contact Information

School/Group: _____

Contact Name: _____

Address: _____

Phone #: _____ Alternate Phone #: _____

E-mail address: _____

Program Requested: _____

Date(s) Requested (first and second choices): _____

Program Information

Please note times for on-site programs.

Maximum 40 students per program per day.

Date: _____ Time: _____ Program Fee: _____

Age/Grade: _____ Cost per student: _____ Total # of students _____

Chaperones: Two teachers are free and two adult chaperones are free for the program.

One adult chaperone is free per 10 students; additional chaperones are \$5 each.

Total # of Chaperones: _____ Teachers _____ Adult Chaperones _____

TOTAL FEE (includes program fee plus additional adult chaperone fee) _____

Anything we need to know? Special needs or accommodations for you or your students?

Reservation & Cancellation Policy

- Daily availability for education programs is on a first-come, first serve basis.
- Reservations must be made at least 14 days in advance.
- Changes or cancellations to a scheduled program must be made at least 48 hours in advance.
- Neglecting to cancel your reservation in this manner will result in a fee that is equal to 1/2 the cost of the education program booked.
- Please notify us of any special needs on this form.

Payment Policy

- Payment is due upon arrival at the aquarium.
- Please provide total # of students, teachers and chaperones to the staff member in the museum store.
- Each program has a minimum fee; please be prepared to pay the minimum program fee even if your total # of students is less than 20.

Please make checks payable to: The Pier Aquarium. We accept American Express, Discover, MasterCard and VISA.